

NOTICE FOR SIXTH (7TH) ANNUAL GENERAL MEETING

NOTICE is hereby given that the Seventh (7th) Annual General Meeting ("AGM") of the members of Sigma Electric Manufacturing Corporation Private Limited, will be held on Friday, the 29th day of September, 2023 at 05.30 P.M. (Indian Standard Time) through Video Conferencing ("VC")/ Other Audio-Visual Means ("OAVM") at Pune to transact the following business as:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended as on 31st March, 2023 and the Board of Directors Report and Auditors Report thereon.

For and on behalf of the Board

Sd/-

Mukesh Kumar Jain

Director

DIN: 08506781

Date: August 30, 2023

Place: Pune

NOTES:

1. Considering the present Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its General Circular No. 02/2021 dated 13th January, 2021 read in continuation of General Circular No. 20/2020 dated 5th May, 2020 (collectively referred to as "MCA Circulars") permitted convening the Annual General Meeting ("AGM" / "Meeting") through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM"), without the physical presence of the members at a common venue. In accordance with the MCA Circulars, provisions of the Companies Act, 2013 ('the Act'), the AGM of the Company is being held through VC / OAVM. The deemed venue for the AGM shall be the Registered Office of the Company.
2. Generally, a member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend instead of himself and the proxy need not be a member of the Company. Since this AGM is being held through VC / OAVM pursuant to the MCA Circulars, physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed hereto.
3. Since the AGM will be held through VC/ OAVM, the route map of the venue of the Meeting is not annexed hereto.
4. DISPATCH OF ANNUAL REPORT THROUGH ELECTRONIC MODE: In compliance with the MCA Circulars dated May 12, 2020, Notice of the AGM along with the Annual Report 2022-23 is being sent only through electronic mode to those Members whose email addresses are registered with the Company.
5. PROCEDURE FOR JOINING THE AGM THROUGH VC / OAVM: The Company will provide VC / OAVM facility to its Members for participating at the AGM.
6. **CORPORATE MEMBERS INTENDING TO SEND THEIR AUTHORISED REPRESENTATIVE(S) ARE REQUESTED TO SEND A DULY CERTIFIED COPY OF THE BOARD RESOLUTION AUTHORISING THEIR REPRESENTATIVE(S) TO ATTEND AND VOTE ON THEIR BEHALF AT THE MEETING.**